



Dear Interested Volunteer,

We are so excited at Life Choices of Memphis to hear that you desire to come alongside us in the very rewarding life-affirming work. Your service is incredibly needed and cherished as we work to change the lives of women in our community.

This letter to you presents various volunteer opportunities for your consideration. Although most of our volunteer base consists of women, men share the load in different areas of service as well. Our most consistent need for male volunteers is during fundraising event times. Men help as they serve on committees, direct traffic, set up tables, chairs, equipment, etc.

For women, the volunteer opportunities are broader since we primarily serve the females of our community. If meeting directly with clients is your interest, below are the requirements needed. Long term commitments include attending Volunteer Orientation with the intention to serve as a volunteer. Orientation is also a time to discover your niche within the ministry. It is important to us that you pray and understand the commitment you are considering.

Life Choices of Memphis also maintains a state child-placing license, and because of the seriousness of the work we do in the area of medical, counseling, and adoption, there are certain requirements for our volunteers in order to have client contact.

All client volunteers will need to fulfill these requirements:

1. Be at least 21 years of age.
2. Be an active member of a Bible preaching church.
3. Agree to sign a doctrinal and pro-life statement.
4. Complete all application forms.
5. If married, your spouse must be supportive of your work with Life Choices.
6. Attend the entire orientation (a requirement for state licensing).
7. Obtain a minimum of 6 hours of in-service training per year.
8. Willingly follow all guidelines and submit to the authority of our Board of Directors. If you meet and are willing to carry out these requirements, you can complete and return the Response Form at the end of this letter. Orientation is held at different times throughout the year (there is a \$35 application fee).

Listed below are the areas of volunteer service for women at Life Choices (specialized training in areas will be provided):

**BABY PREP COACH:** Walk alongside our clients throughout their pregnancy, one on one weekly meetings with the client, at our office. There is a curriculum, and we will train you.

**RECEPTIONIST (POPLAR OFFICE):** Answer the phone, make appointments, and greet clients.

**DEVELOPMENT/ADMINISTRATIVE:** Stuff envelopes, prepare for bulk mailings, write letters, assist with fundraisers, etc.

**EMPOWERMENT:** Provide lunch for our Empowerment classes, or lead a specialty training class in your area of expertise (i.e. finances, nursing, nutrition, etc.)

**SPECIAL EVENTS:** Assist with planning, promoting, and implementing details for special events and fundraisers for the ministry.

Thank you for your prayerful consideration of serving with Life Choices. Please complete the Response Form on the next page and please let me know if you have any questions. I am looking forward to hearing from you.

Gratefully,

Wendy Quinn  
Volunteer Coordinator  
[wendy.quinn@lifechoicesmemphis.org](mailto:wendy.quinn@lifechoicesmemphis.org)  
901-388-1172

# Volunteer Response Form

\*Once we receive this response form from you, we will contact you with the next Orientation date.

At this point, I would like to serve as:

(Check all that apply)

- Baby Prep Coach
- Receptionist (Poplar Office)
- Development/Administrative
- Empowerment
- Special Events
- I am unsure of how I want to serve

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Date: \_\_\_\_\_ Street Address \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone (Home): \_\_\_\_\_ Phone (Cell): \_\_\_\_\_

E-mail: \_\_\_\_\_

Will you be able to serve as a volunteer on weekdays (Mon.-Fri.)? YES NO

Please return promptly by mail, e-mail, or fax: Life Choices of Memphis  
Attn: Wendy Quinn, 5575 Raleigh LaGrange Memphis Tn 38134  
(p) 901-388-1172 (f) 901-372-8124  
Wendy.quinn@lifechoicesmemphis.org