



LIFE CHOICES

**EMPOWERING WOMEN TO CHOOSE
AND CHERISH LIFE**

Dear Interested Volunteer,

We are so excited at Life Choices of Memphis to hear that you desire to come alongside us in this very rewarding life-affirming work. Your service is incredibly needed and cherished as we work to change the lives of women in our community by offering them life. This letter to you presents various volunteer opportunities for your consideration.

Although the majority of our volunteer base consists of women, men share the load in different areas of service as well. Our most consistent need for male volunteers is during fundraising event times. Men help as they serve on committees, direct traffic, set up tables, chairs, equipment, etc.

For women the volunteer opportunities are broader due to the fact we primarily serve the females of our community. If meeting directly with clients is your interest, below are the requirements needed.

Long term commitments include attending Volunteer Orientation with the intentions to serve as a volunteer. Orientation is also a time to discover your niche within the ministry. It is important to us that you pray and understand the commitment you are considering. Life Choices of Memphis Pregnancy Help Medical Clinic also maintains a state child-placing adoption license, and because of the seriousness of the work we do in the areas of medical, counseling, and adoption, there are certain requirements for our volunteers in order to have client contact. All client volunteers will need to fulfill these requirements:

1. Be at least 21 years old
2. Be an active member of a local church
3. Agree to sign a doctrinal and pro-life statement
4. Complete all application forms
5. Submit a copy of your highest earned diploma (a requirement for our state licensing)
6. If married, your husband must be supportive of your work for Life Choices.
7. Attend all training sessions (a requirement for our state licensing)
8. Obtain a minimum of 6 hours of in-service training per year
9. Intend to actively volunteer for 2 years, as circumstances allow
10. Willingly follow all guidelines and submit to the authority of our Board of Directors

If you meet and are willing to carry out these requirements, here are the next steps you must complete prior to training:

1. Complete and return the Response Form at the end of this letter.
2. Once I receive the Response Form, the application will be sent to you.
3. A copy of your highest Degree of Education, a **\$35 application fee**, and car insurance information form is requested. (This degree and form are required by the state as we are a state-licensed adoption agency.) The auto information includes a copy of your driver's license, verification of insurance with the limits of insurance, and a copy of your auto

registration. We will send you a form to complete explaining this in further detail.
(Volunteers working with clients must have these forms in their confidential volunteer file.)

4. Volunteer Orientation is held on a Saturday.

**Listed below are the areas of volunteer service for women at
Life Choices of Memphis.**

Specialized training in specific areas will be provided.

*Training is required.

HELPLINE: Answer 24-hour Helpline which is forwarded into your home after office hours, schedule appointments and answer questions.

CLIENT ADVOCATE: One on one contact with clients entering the office, complete intake forms, engage in basic decision making using Life Choices' decision guides, and follow-up concerning the client's pregnancy, and answer the telephone.

RECEPTIONIST: Answer the telephone and greet clients approximately 4 hours per week.

NURSE: Initial contact with clients, check blood pressure, temperature, etc., and gather patient's pregnancy history.

***BABY BOUTIQUE:** Groups and individual ladies organize our "Baby Boutique". This is a large room full of maternity and baby clothes and needed baby items where clients can redeem their earned points through our pregnancy care program called Bridges.

***DEVELOPMENT/ADMINISTRATIVE:** Stuff envelopes, prepare for bulk mailings, write letters, assist with fundraisers, etc.

***OPERATIONS:** Assist the Director of Operations and Finances with various tasks.

We also welcome men's, women's, coed, and/or youth classes to help meet other various needs. For example, during Volunteer Orientation we provide lunch and snacks to all the women attending the day-long Saturday training, as well as dinner the two weeknights. A huge blessing is to have a group provide lunch or snacks for any of these meetings. Baby showers in honor of Life Choices can also be given to ensure baby items are available to the ladies completing the Bridges program.

Concerning medical/nurse volunteers, these are ladies who currently have an active registered nursing license and can serve in our Clinical Services Department. Nurse Volunteers can diagnose pregnancy and therefore offer confirmation of pregnancy, which enables women to make progress in obtaining TNCare during their pregnancy. Many women feel completely hopeless when they learn of the unplanned pregnancy and then the burden of not having proper medical care can lead them into a decision they may later regret.

Thank you for your prayerful consideration of serving with Life Choices of Memphis. Please complete the Response Form on the next page and please let me know if you have questions. Looking forward to hearing from you!

Grateful for you,

Shamiah Gillespie

Client Services Director

VOLUNTEER RESPONSE FORM

(Please check all that apply)

I am interested in the January, May, or August/Sept. Orientation (underline one)

At this point, I would like to serve as:

Client Advocate

Administrative

Nurse

Operations

I am not sure how I want to serve; I will consider this during Orientation.

Receptionist

Provide/Cook Food for volunteer orientations

Baby Boutique

Helpline

I currently volunteer for another organization called: _____

I would like to receive your quarterly newsletter.

I am not interested in Volunteer Orientation. Please remove my name from your list.

First Name	Last Name	Date
Street Address		Apartment/Unit #
City	State	ZIP
Phone (Home)	Phone (Cell)	
Email:		

Do you think you may be able to serve as a volunteer on a weekday?
Monday-Friday

Please return promptly by mail or email:

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